

30 March 1953

MEMORANDUM FOR: Colonel White

1. The exit interviews included in the February Report of Separations reflect, quantitatively, most employee dissatisfaction in Personnel, OHR, and SE Division. A sizeable number of interviews included in the February report pertain to separations which actually were effective during previous months. A count of these latter actions shows the distribution to be as follows:

November, 3 December, 6 January, 55

2. There will always be a small number of cases reported for one month where the separations were effective during the previous month because of the delays resulting from mailed-in resignations and the like. However, the number included in the February report is way out of all reason and reflects a very bad lack of reporting coordination in the Personnel Office. The seriousness of this situation is that it distorts the statistical report with respect to monthly separation and turnover rates. For example, the Monthly Personnel Statistical Review for February 1953 states that "A total of 178 personnel (staff employees and staff agents) were separated from CIA during the month (February) compared to 126 last month (January)." (Page 4, paragraph VI B) Again the report states that "the turnover rate for the Agency increased from 1.0 percent to 1.5 percent this month." (Page 5, paragraph VI E) If the total of 178 is reduced by 55, it can be seen that a very substantial decrease in the number of separations reported for February would be effected. Also, the turnover rate would be not 1.5 percent but 1.0 percent.

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3. I have informally discussed this problem with [redacted] Personnel Office, who said that Personnel was aware of the discrepancies and would take steps to make sure that no recurrences developed next month.

4. A closer look at the delayed reports indicates that almost all of them originated with Personnel Division (Covert).

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NOTE: I have attached a memorandum to the AD/P for your signature on this subject.

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